

**AFOA**

Aboriginal Financial Officers Association of Canada

A 1-Day Workshop for Elected Leaders

Demystifying Finance for Elected Leaders

Moncton, NB December 8, 2011

REGISTRATION DEADLINE: November 3, 2011

Registration is limited to 25 participants. Register now! See attached form to register. **For more information or for workshop space availability, please call Sheila Howard at AFOA Canada at 1-866-466-2168 ext.117**

Our Venue:

Delta Beauséjour
750 Main Street
Moncton, NB E1C 1E6
Toll Free: 1-888-351-7666
Guestroom Rate: \$129 + Taxes
Guestroom Cutoff Date:
November 3, 2011

Workshop Cost:

Members: \$480 + Taxes
Non-Members: \$680 + Taxes

Understanding financial information is one of the key challenges facing elected officials in Aboriginal communities. Elected officials are an important element of the financial governance of any Nation. They must understand and interpret financial reports and information to make key decisions with significant impact on their communities. The workshop focuses on 1) building financial literacy and 2) developing financial capacity

Topics to be covered:

- Building Financial Literacy
- Roles and responsibilities of First Nation leadership in context of financial management
- Basic financial accounting concepts and reporting
- Role of budgets in helping elected leaders manage community funds
- Understand the importance of and the tools available to achieve accountability and transparency
- The federal contribution process and the importance of risk
- Opportunities and tools for economic development
- Duty to consult and accommodate

IMPORTANT - CANCELLATION POLICY: Cancellation of registration should be sent in writing directly to AFOA Canada, by Fax 1-866-780-2188 or email AFOACBS@GoToRegister.ca. Cancellations will be accepted until Nov 9, 2011. A \$300 cancellation fee will apply for cancellations received between Nov 10, 2011 and Nov 22, 2011. No refund for cancellations received on or after Nov 23, 2011. Substitutions are accepted at any time.

For details visit www.GoToRegister.ca/AFOACBS or call 1-866-466-2168 X117



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FAX-BACK REGISTRATION: 1-866-780-2188

Demystifying Finance for Elected Leaders Workshop

December 8, 2011 • Moncton, NB

CONTACT INFORMATION

Name _____

Position _____

Company/ Organization _____

Mailing Address _____

City _____ Prov _____ PC _____

Tel () Fax () Email _____

REGISTRATION FEES

Members \$480 + Taxes Member # _____

Non-Members \$680 + Taxes

If you are claiming GST/HST exemption, please attach proof of exemption at time of registration. Please see event flyer for details on registration deadlines and cancellation dates. Payment must be received prior to the workshop.

Your signature is required as authorization of registration. Please sign & date below.

Signature _____ Date _____

CANCELLATION/ SUBSTITUTION POLICY

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METHOD OF PAYMENT

Cheque enclosed (Payable to AFOA Canada)

**NSF cheques subject to \$37.50 fee*

Credit Card (complete the following): Visa MasterCard Amex

Credit Card Number _____ Exp ____/____

Cardholder Name _____ Authorized Amount \$_____

Cardholder Signature _____

Please complete this form and fax to 1-866-780-2188 or mail this form and your payment to:
AFOA Canada

**1066 Somerset Street West
Suite 301
Ottawa, ON K1Y 4T3**

For more information, please contact AFOA's Project and Event Coordinator, Sheila Howard toll free at 1-866-466-2168 ext.117, or email AFOACBS@GoToRegister.ca

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