

**AFOA**

Aboriginal Financial Officers Association of Canada

A 1-Day Workshop for Elected Leaders

Demystifying Finance for Elected Aboriginal Leaders

Vancouver, BC March 15, 2012

REGISTRATION DEADLINE: February 10, 2012

Registration is limited to 25 participants. Register now! See attached form to register.

For more information or for workshop space availability, please call Sheila Howard at AFOA Canada at 1-866-466-2168 ext.117

Our Venue:
To Be Determined

Workshop Cost:
Members: \$480 + Taxes
Non-Members: \$680 + Taxes

Understanding financial information is one of the key challenges facing elected officials in Aboriginal communities. Elected officials are an important element of the financial governance of any Nation. They must understand and interpret financial reports and information to make key decisions with significant impact on their communities. The workshop focuses on 1) building financial literacy and 2) developing financial capacity.

Topics to be covered:

Building Financial Literacy

- Roles and responsibilities of First Nation leadership in context of financial management
- Basic financial accounting concepts and reporting
- Role of budgets in helping elected leaders manage community funds
- Understand the importance of and the tools available to achieve accountability and transparency
- The federal contribution process and the importance of risk
- Opportunities and tools for economic development
- Duty to consult and accommodate

IMPORTANT - CANCELLATION POLICY: Cancellation of registration should be sent in writing directly to AFOA Canada, by Fax 1-866-780-2188 or email AFOACBS@GoToRegister.ca. Cancellations will be accepted until **February 16, 2012**. A \$300 cancellation fee will apply for cancellations received between **February 17, 2012 and March 1, 2012**. No refund for cancellations received on or after **March 2, 2012**. Substitutions accepted at any time.

For details visit www.GoToRegister.ca/AFOACBS or call 1-866-466-2168 X117



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FAX-BACK REGISTRATION: 1-866-780-2188

Demystifying Finance for Elected Aboriginal Leadership Workshop • March 15, 2012 • Vancouver, BC

CONTACT INFORMATION

Name _____
 Position _____
 Company/ Organization _____
 Mailing Address _____
 City/ Town _____ Prov _____ PC _____
 Tel (_____) _____ Fax (_____) _____ Email _____

REGISTRATION FEES

- Members \$480 + Taxes Member # _____
 Non-Members \$680 + Taxes

If you are claiming GST/HST exemption, please attach proof of exemption with your registration form. Please Note: Workshop registration fee must be paid prior to the workshop. Thank you.

Your signature is required as authorization of registration. Please sign & date below.

Signature _____ Date _____

METHOD OF PAYMENT

- Cheque enclosed (Payable to AFOA Canada)
**NSF cheques subject to \$37.50 fee*
 Credit Card (complete the following): Visa MasterCard Amex

Credit Card Number _____ Exp ____/____
 Cardholder Name _____ Authorized Amount \$ _____
 Cardholder Signature _____

CANCELLATION/ SUBSTITUTION POLICY

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Please complete this form and fax to 1-866-780-2188 or mail this form and your payment to:
AFOA Canada
1066 Somerset Street West
Suite 301
Ottawa, ON K1Y 4T3

For more information, contact AFOA's Project and Event Coordinator, Sheila Howard toll free at 1-866-466-2168 ext.117, or email AFOACBS@GoToRegister.ca

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