



Temporary Position Planning, Programming, Research Officer – Nishiiyuu Mistissini

Posting Number P-11-0020
Position 1251 PPRO
Union 820 UNION CSN

Posting Start Date 2012/01/31
Posting End Date 2012/02/14
To be filled on

Position Status Temporary Full Time
Position Schedule

Reduced Schedule No
Minimum Hours 7.00
Minimum Weeks 35

Main Task

Job Title 1565 PPRO
Job hours 35.00
Department 454505 Comm. H&s Serv.
Site
Work Location Mistissini
Work Schedule 10 / 14 Days

Hours Per Day 7.00
Hours Week 1 35.00
Hours Week 2 35.00
Shift 1.00
FTE Day
Shift Type Stable
Specialty

Description (according to the position task)

The incumbent is assigned in one or more programs with the goal of providing professional assistance in the development of services. She/he ensures research activities necessary for the identification and evaluation of resources and needs. She/he conceives and proposes plans and programs for development, in order to ensure the adequate planning of services. She/he provides advice in relation to the implementation or improvement of programs and/or services. She/he can participate in different teaching and training activities.

The incumbent carries out various planning activities for Nishiiyuu Miyupimaatisiin (previously Cree Helping Methods) programming, for implementation in all areas of the organization's services, programs and administrative functioning; at the strategic level (needs, philosophy, goals, orientation and general framework), and the tactical level (Specific needs, objectives, definition of the Nishiiyuu Miyupimaatisiin practice, programming and policy development, and; the development of culturally appropriate program and policy manuals, guidelines and tools). She /he also participates in studies, program evaluation and human resources development activities.

She/he also provides professional assistance and participates in the operational delivery planning and supervision of Nishiiyuu Miyupimaatisiin services and programs.

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Requirements

- Bachelor's degree in a health, social work, social sciences or other appropriate discipline, and 3 years of Nishiiyuu Miyupimaatisiun (Cree Helping Methods) related program delivery or planning experience. Or
- Equivalent combination of knowledge and experience, based upon association with Traditional knowledge and Activities.
- Holder of Traditional Eenou/Eeyou Traditional Knowledge and holistic healing practices, at a level appropriate to program development planning;
- Extensive knowledge of Cree culture and language
- Knowledge of current First Nation Traditional Holistic Health and Healing models, trends and issues, across the country and internationally;
- Ability in the identification and analysis of the Nishiiyuu Miyupimaatisiun (Cree Helping Methods) program needs of Community Residents, and knowledge of related issues;
- Ability in Nishiiyuu Miyupimaatisiun program planning and monitoring, including the development of policies and program manuals and quality assurance systems;
- Good record in a similar type of programming, or its development and planning;
- Ability to work in collaboration with all colleagues;
- Excellent interpersonal communication, leadership and teamwork skills;
- Excellent communication skills, both written and presentation;
- Ability in office computer applications;
- Excellent critical thinking, organizational and decision-making skills;
- Fluent in Cree and one of French or English, Fluency in the third language is an asset;
- Willing to travel

Salary Scales

Class	01						
Steps	Amount	Steps	Amount	Steps	Amount	Steps	Amount
01	20.76	06	25.04	11	31.21	16	37.48
02	21.55	07	26.02	12	32.46	17	38.41
03	22.37	08	27.77	13	33.78	18	39.36
04	23.23	09	28.87	14	35.14		
05	24.11	10	30.01	15	36.58		

The persons interested in this position are asked to forward their resume within the prescribed deadline to:

Stephanie Otter Tetreault, Recruiting Agent
Cree Board of Health & Social Services of James Bay
277, rue Duke, Suite 203, Montreal, Quebec H3C 2M2
Tel :514-861-5955 x 303 Fax :514-989-7495 Email : jobs.reg18@ssss.gouv.qc.ca

More information about the position & job description with complete requirements may be obtained by contacting the above.

Note 1: In accordance with the organization's Cree Employment Policy (in Progress) and various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA