



## A 1-Day Workshop for Elected Leaders

# Demystifying Finance for Elected Leaders

## Calgary, AB October 11, 2012

### REGISTER TODAY!

Registration is limited to 25 participants. Register now! See attached form to register.

For more information or for workshop space availability, please call Sheila Howard at AFOA Canada at 1-866-466-2168 ext.117

**Our Venue:**  
TBD

**Workshop Cost:**  
Members: \$480 + Taxes  
Non-Members: \$680 + Taxes

Understanding financial information is one of the key challenges facing elected officials in Aboriginal communities. Elected officials are an important element of the financial governance of any Nation. They must understand and interpret financial reports and information to make key decisions with significant impact on their communities. The workshop focuses on 1) building financial literacy and 2) developing financial capacity.

Topics to be covered:

- Building Financial Literacy
- Roles and responsibilities of First Nation leadership in context of financial management
- Basic financial accounting concepts and reporting
- Role of budgets in helping elected leaders manage community funds
- Understand the importance of and the tools available to achieve accountability and transparency
- The federal contribution process and the importance of risk

**IMPORTANT - CANCELLATION POLICY:** Cancellation of registration should be sent in writing directly to AFOA Canada, by Fax 1-866-780-2188 or email [AFOACBS@GoToRegister.ca](mailto:AFOACBS@GoToRegister.ca). Cancellations will be accepted until **Sept 11, 2012**. A \$300 cancellation fee will apply for cancellations received between **Sept 12, 2012 and Sept 25, 2012**. No refund for cancellations received on or after **Sept 26, 2012**. Substitutions are accepted at any time.

**For details visit [www.GoToRegister.ca/AFOACBS](http://www.GoToRegister.ca/AFOACBS) or call 1-866-466-2168 X117**



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# FAX-BACK REGISTRATION: 1-866-780-2188

## Demystifying Finance for Elected Leaders

### Calgary, AB October 11, 2012

**CONTACT INFORMATION**

Name \_\_\_\_\_

Position \_\_\_\_\_

Company \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province/Territory \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Fax ( \_\_\_\_\_ ) \_\_\_\_\_

Email \_\_\_\_\_

**REGISTRATION FEES**

- Member ..... \$480 + Taxes Member # \_\_\_\_\_
- Non-Member ..... \$680 + Taxes

*If you are claiming GST/HST exemption, please attach proof of exemption at time of registration. Please see flyer event for details on registration deadlines and cancellation dates. Payment must be received prior to the Workshop.*

Your signature is required as authorization of registration. Please sign and date below.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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- Substitutions are welcome at anytime

**INDICATE METHOD OF PAYMENT**

- Cheque enclosed (*Payable to AFOA Canada*)  
*Note: NSF cheques will be subject to a \$37.50 fee*
  - Credit Card (*complete the following*):  
 VISA     MasterCard     American Express
- Credit Card Number: \_\_\_\_\_
- Expiry: \_\_\_\_ / \_\_\_\_ (mm/yy)
- Cardholder Name \_\_\_\_\_
- Authorization Amount \$ \_\_\_\_\_
- Cardholder Signature \_\_\_\_\_

Please fax completed form to 1-866-780-2188 and mail a copy with your payment to AFOA Canada 1066 Somerset Street West, Suite 301, Ottawa, ON K1Y 4T3

For more information, contact AFOA's Project and Event Coordinator, Sheila Howard at 1-866-466-2168 ext.117, email AFOACBS@GoToRegister.ca or visit www.GoToRegister.c/AFOACBS

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