

**AFOA**

Aboriginal Financial Officers Association of Canada

A 1-Day Workshop for Elected Leaders

Demystifying Finance for Elected Leaders

Winnipeg, MB November 8, 2012

REGISTER TODAY!

Registration is limited to 25 participants. Register now! See attached form to register.

For more information or for workshop space availability, please call Sheila Howard at AFOA Canada at 1-866-466-2168 ext.117

Our Venue:

Clarion Hotel Winnipeg
1445 Portage Avenue
Winnipeg, MB R3G 3P4
Phone: (204) 774-5110

Workshop Cost:

Members: \$480 + Taxes
Non-Members: \$680 + Taxes

Understanding financial information is one of the key challenges facing elected officials in Aboriginal communities. Elected officials are an important element of the financial governance of any Nation. They must understand and interpret financial reports and information to make key decisions with significant impact on their communities. The workshop focuses on 1) building financial literacy and 2) developing financial capacity.

Topics to be covered:

- Building Financial Literacy
- Roles and responsibilities of First Nation leadership in context of financial management
- Basic financial accounting concepts and reporting
- Role of budgets in helping elected leaders manage community funds
- Understand the importance of and the tools available to achieve accountability and transparency
- The federal contribution process and the importance of risk

IMPORTANT - CANCELLATION POLICY: Cancellation of registration should be sent in writing directly to AFOA Canada, by Fax 1-866-780-2188 or email AFOACBS@GoToRegister.ca. Cancellations will be accepted until **October 9, 2012**. A \$300 cancellation fee will apply for cancellations received between **October 10, 2012 and October 23, 2012**. No refund for cancellations received on or after **October 24, 2012**. Substitutions are accepted at any time.

For details visit www.GoToRegister.ca/AFOACBS or call 1-866-466-2168 X117



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FAX-BACK REGISTRATION: 1-866-780-2188

Demystifying Finance for Elected Leaders

Winnipeg, MB • November 8, 2012

CONTACT INFORMATION

Name _____
Position _____
Company _____
Mailing Address _____
City _____ Province/Territory _____ Postal Code _____
Phone (_____) _____ Fax (_____) _____
Email _____

REGISTRATION FEES

- Member \$480 + Taxes Member # _____
- Non-Member \$680 + Taxes

If you are claiming GST/HST exemption, please attach proof of exemption at time of registration. Please see flyer event for details on registration deadlines and cancellation dates. Payment must be received prior to the Workshop.

Your signature is required as authorization of registration. Please sign and date below.

Signature _____ Date _____

Cancellation/Substitution Policy

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- AFOA Canada reserves the right to cancel the workshop, in which case refunds will be issued
- Substitutions are welcome at anytime

INDICATE METHOD OF PAYMENT

- Cheque enclosed (*Payable to AFOA Canada*)
Note: NSF cheques will be subject to a \$37.50 fee
- Credit Card (*complete the following*):
 VISA MasterCard American Express

Credit Card Number: _____

Expiry: ____ / ____ (mm/yy)

Cardholder Name _____

Authorization Amount \$ _____

Cardholder Signature _____

Please fax completed form to 1-866-780-2188 and mail a copy with your payment to AFOA Canada 1066 Somerset Street West, Suite 301, Ottawa, ON K1Y 4T3

For more information, contact AFOA's Project and Event Coordinator, Sheila Howard at 1-866-466-2168 ext.117, email AFOACBS@GoToRegister.ca or visit www.GoToRegister.ca/AFOACBS

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